

**BUDGET WORK SESSION  
OF THE BRIGHAM CITY COUNCIL  
MAY 6, 2010  
6:00 P.M.**

PRESENT:	Dennis Fife	Mayor
	Bruce Christensen	Mayor Pro Tem
	Scott Ericson	Councilmember
	Ruth Jensen	Councilmember
	Bob Marabella	Councilmember
	Tyler Vincent	Councilmember
ALSO PRESENT:	Ben Boyce	Director of Parks and Recreation
	Dave Burnett	Director of Public Power
	Jim Buchanan	EMS Director
	Mary Kate Christensen	City Recorder
	Blake Fønnesbeck	Public Work Director
	Paul Larsen	Community & Economic Development Director
	Bruce Leonard	City Administrator
	Chris Marx	Golf Pro
	Tyler Pugsley	Public Works Assistant Director
	Jason Roberts	Finance Director ( <i>via telecon</i> )
	Paul Tittensor	Chief of Police

**Vactor Truck**

Mayor Pro Tem Christensen invited Val Kotter to the table to discuss the work he does for the City. This is due to comments made in a previous meeting regarding the purchase of a Vactor truck that is in the budget.

Mr. Kotter stated that several years ago the City began an aggressive maintenance program for the City's sewer system. Since that time Kotter & Sons has done a quarter of the City every year. They have been doing this for 16 years. The cost for this service is usually \$40,000-\$45,000 per year.

Mr. Kotter added that there is liability with this process. They have to leave the manhole cover off because the trucks put out a lot of pressure so there has to be some air coming in. If there is not enough, and a home does not have a proper roof, it can suck air from inside their house from their toilet and bounce water out of their toilet. His employees have a bucket and mop in their truck at all times to use if this happens.

Mayor Pro Tem Christensen asked if he provides services to other cities. Mr. Kotter said they travel to 5-6 states. They also do septic tanks.

Kotter & Sons has also taken pictures of the entire Brigham City sewer system.

Mr. Kotter said if he loses Brigham City's business, it is not going to put him out of business, but he enjoys the revenue he gets from the City. It is added revenue that allows him to pay more bills.

Councilmember Ericson suggested listing everything the City can do with a new Vactor truck and then ask Kotter & Sons to give a bid on everything on the list. This would allow a comparison on whether the new truck would save money in the long run. Mayor Fife said this has already been done on the cleaning only. It was determined that the truck would pay for itself in six years. Councilmember Ericson would like to see what other services could be done with the new truck that are now being done by Kotter & Sons. Councilmember Marabella said it should also factor in City wages. Mr. Fønnesbeck has prepared this information and will give it to the Council.

Councilmember Jensen asked how many times since Kotter & Sons started performing this work has there been an emergency that he has not been able to respond to. Mr. Leonard said he can remember only one. A family had a backed up sewer and were without services for 2-3 days. Mr. Kotter was out of town.

### **Automatic Meter Readers and Water Loop**

The automatic meter readers are estimated at \$1.4 million and the water loop line is \$1.6 million. In a previous work session the Council discussed whether to bond for one, both or none of these projects.

Mr. Leonard explained that the culinary water loop line would provide redundancy to the system. The City would be able to provide over three million gallons a day to Procter and Gamble from this location in the event any feeder lines were lost coming from the northern part of the P&G line. It would also provide redundancy to Vulcraft, Nucor and the airport.

This project has been submitted as an earmark to the Congressional delegation and it has shown up on two of the congressman's agenda. It will be submitted to the Appropriations Committee and they will have to approve it. If it is accepted, the money would not be distributed by this summer. It is questionable whether it will be accepted. Mr. Leonard suggested the City fund the line from the Christensen Farm to 600 North and the final leg of the line, which is the most expensive at \$720,000, be paid from the earmark money.

There was a discussion on the possibility of doing a pressurized secondary water system along with this project. Mr. Leonard stated that if the Council approves this project, the debt service would not be due until July 2011. There would not be a bond payment in the 2010-11 budget. The bond would cover all the costs of the engineering.

Councilmember Jensen expressed concern with taking on a big project like this before it is known for sure where the City stands with UTOPIA.

The Council will discuss this further in a later meeting.

### **1100 South 1200 West Project**

Mayor Fife did not feel that this project could start in the next year. It will take a lot of time to get the permits, etc., from the state.

Mr. Larsen stated that this is the first time that all property owners have agreed to dedicate 53' of property for the road. The longer this project is postponed the greater the chance of having the market pass Brigham City, when the market starts to move.

Councilmember Marabella said if a big development came to that area they would probably be willing to put in the road.

Mr. Larsen felt that the permitting would be completed by mid-summer. Councilmember Marabella said he was in the meeting with the State, and he did not feel they were in favor of this project. They said until there is money set aside to change the southbound traffic from 1100 South to southbound I-15 with an overpass, this is probably not going to happen. Mr. Larsen said the meetings always start out that way. Mr. Leonard added that the previous Director of Region I was supportive of the project. Sometimes it takes time to change opinions.

This will be discussed in detail during a work session scheduled for May 20.

### **Golf Cart Paths**

Mayor Fife recommended \$10,000 be moved to the Golf Fund from the residual from the bond to move forward with more repairs on the cart paths.

MOTION: Councilmember Ericson made a motion to move \$10,000 from the Golf Fund for capital at the golf course. The motion was seconded by Councilmember Jensen and unanimously carried.

### **Additional Server**

The Mayor suggested \$8,000 be allocated to purchase another server as a backup. Mr. Roberts felt this could be covered from this year's budget in the overage in the Utility Fund.

MOTION: Councilmember Marabella made a motion to allocate \$8,000 from the Utility Fund Balance in the 2009-10 budget for an additional server as a backup. Councilmember Jensen seconded the motion, unanimously carried.

#### **Telephone Equipment**

The City has received a \$30,000 grant for this equipment. It would be \$27,000-\$30,000 more to complete the project. The City would save approximately \$3,000/month.

MOTION: Councilmember Ericson made a motion to use \$27,000-\$30,000 of the overage in the Utility Fund for new telephone equipment. The motion was seconded by Councilmember Vincent and unanimously carried.

The Council recessed at 7:00 p.m. to convene in the regular City Council meeting.

The Council reconvened in a work session at 8:37 p.m.

#### **UTOPIA Request**

Mayor Fife suggested the Council hold a work session to decide how to move forward. He would like to have an open house at the end of May to let citizens know they can still sign up. The Council will need to determine how this can be done. Councilmember Ericson said the City should be built out before doing this. There is a UTOPIA meeting scheduled where more information will be available.

#### **Eliminate RDA Deficits**

Mayor Pro Tem Christensen said the auditors bring this up every year. When discussing this with Mr. Roberts, he was told the City has a long-term plan. It cannot be eliminated in the short-term, but there are plans to pay it back. In order to eliminate having a write-up every year during the audit, Mr. Roberts should write up the plan so the auditors have something to look at.

#### **Lease and Remodel of Bunderson School**

Mayor Fife recommended putting \$5,000 in the budget and if it can't be done for less than that, don't do it. There was discussion on the cost of utilities and installation of central air. Staff will get an estimate for these items and bring it back to the Council.

#### **Consider Bidding on Perry's Garbage Removal**

Mayor Fife reported that after doing a survey of the Perry streets, staff did not feel like they wanted to bid on this. There are a lot of dead end streets that would require a lot of backing. Mr. Fonnesebeck added that the contract states that the provider would take care of Perry if there were any trucks break down, etc., which would mean possibly giving poorer service to Brigham City's residents.

#### **Update on Contracts**

Councilmember Jensen asked what the committees found when reviewing the City's current contracts. The Mayor stated that they have looked at most of the contracts. They have looked at the attorney contract and based on the number of hours they work for the City they receive approximately \$40/hour. They have agreed not to increase it next year. They felt this was a very good price and they are always very accessible.

The indigent defense contract will be bid out.

Ordering of supplies has been consolidated. It is not known yet if this is saving money but Mayor Fife said he thought it would. Purchasing of computers are all going through Royce Wilkerson.

The Uniform Committee is still meeting.

The City has had a printing analysis done and the City can save money on printing, but it has not been decided what should be done. Mayor Fife said it costs 7/10 of a cent per copy on a copier and 4¢-4.5¢ a color copy. This includes all supplies. To print on a printer costs 5¢-6¢ for a black and white copy and up to 20¢-30¢ per

copy. They are looking at a copying center. Mr. Leonard added that there would be a manager that would manage all the City's copy needs. The City currently has 100 printers and 113 full-time employees.

**Facilities**

Mayor Fife said he would like to move forward with moving Blake Fonnesbeck and Jolene Crockett to the Shop Facility on Forest Street. Eliza McGaha would cover the Electric Department and Community Development.

**Facade Grants**

Councilmember Ericson felt that there should be money set aside for businesses to redo their facades. It should not be limited to downtown businesses only. There is \$30,000 in the RDA #1 facade grant fund, but it has been committed to two businesses that have not done the work yet. He suggested these two businesses be given a time limit to get the work started.

The Council scheduled another budget work session for Monday, May 10 at 7:30 a.m.

A motion to adjourn was made by Councilmember Jensen, seconded and carried. The meeting adjourned at 9:03 p.m.